



## Managing Your ELO Program During the COVID-19 Pandemic

The decision to offer off campus, in-person ELOs is a local district decision. It will likely depend on your current learning model. If you are able to offer these experiences, we hope this information will provide helpful guidance. Be sure to check with your administrators regarding the parameters of your ELO policy and insurance coverage.



Click on the above image to view the September 2020 webinar presented to the NH ELO Network by Monica Panait, Primex Risk Management Services Manager

More information on Primex's  
[Work Based Learning](#)  
[Accident Insurance Coverage](#)

### NH Department Of Labor

NHDOL regulations have not changed. For all non-paid, work based learning experiences, ELO Coordinators must still:

- Pre-screen all business partners. Consider an inspection of an organization's compliance with regulated safety requirements, loss history, and labor violations.
- Obtain program approval for each type of placement. A description of the ELO placement, including the student's career interest and objectives.

More information on the NHDOL's  
[School-to-Work Regulations](#)

### Considerations in Mitigating Risk

#### Visit placement sites

- Do they have solid protocols in place?
- Do they comply with current public health guidance?
- Do they enforce the use of PPE, social distancing, etc.?

#### Permission Forms

Consider additional language to serve as a general notice to students and their parent(s)/legal guardian(s) about the additional risks associated with COVID-19, and that by engaging in any sort of programming that involves interactions with others, there is an increase of potential or actual exposure to COVID-19.

Click on the image above to view COVID-19 Workplace Safety lessons created by Kerrie Alley-Violette from Sanborn Regional High School.